

STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES

REQUEST FOR PUBLIC RECORD

DATE

NAME

FIRM/ORGANIZATION

ADDRESS-STREET

CITY

STATE

ZIP

TELEPHONE NUMBER
(Business,, Home, etc.)

EMAIL

IDENTIFY IN **DETAIL** THE RECORDS/DOCUMENTS THAT YOU ARE REQUESTING: (Use additional pages if necessary)

MAIL/FAX/EMAIL YOUR REQUEST TO:

Department of Natural Resources
Attn: Peggy Murphy
PO Box 47014
Olympia, WA 98504-7014

PHONE NUMBER 360-902-1393
FAX NUMBER 360-902-1789
EMAIL peggy.murphy@wadnr.gov

PLEASE NOTE:

There is no charge associated with requests of less than 40 pages of records.

If the volume of records exceeds the minimum number of pages, it is the policy of the Department to receive all costs associated with a public disclosure request prior to providing the documents.

We calculate the actual copying costs based on the following charges and notify you of the total after the requested records are identified.

Copying Fees:

\$0.25 each	letter and legal sized documents
\$0.50 each	11 x 17 size documents
\$5.00 each	certified copies

At Cost maps, color copies, computer disks, binders, etc.
At Cost postage charges for mailing of requested materials
(Pursuant to WAC 332-10-170)